



# SWIFT FUND TRANSFER APPLICATION FORM

The Manager  
Bank of Ceylon, Maldives Branch

Date

I am making this SWIFT Fund Transfer on behalf of :  Myself : Complete Section A  Someone else: Complete Sections A & B

**SECTION A APPLICANT'S DETAILS** **SECTION B DETAILS OF PERSON LODGING THIS APPLICATION**

Name:	Name:
Address:	Position / Title:
Registration No: <input type="text"/>	Passport / NIC No: <input type="text"/>
Contact No: <input type="text"/>	Phone No: <input type="text"/>
WP / PP No: <input type="text"/>	Mobile No: <input type="text"/>
Email:	

**SWIFT FUND TRANSFER DETAILS**

Currency Type & Amount in Figures

Amount in Words

**BENEFICAIRY BANK DETAILS**

Name of the Bank

Address of the Bank / Branch

SWIFT Code

Beneficiary's Bank

Correspondent Bank ( If any)

SWIFT Code

Correspondent Bank

**BENEFICIARY'S DETAILS**

Name of the Beneficiary (In BLOCK Letters)

Address of the Beneficiary

Beneficiary's Account No / IBAN Number

**PURPOSE OF PAYMENT (MANDATORY)** All the supporting documents to be signed and sealed by the authorized signatories

**CHARGES DETAILS (CHARGES OUTSIDE MALDIVES TO BE BORN BY)**

APPLICANT (OUR)  BENEFICIARY (SHA)  Other (Please Specify)

**PAYMENT FROM ACCOUNT**

Account Number <b>USD</b> <input type="text"/>	Signature: <input type="text"/>	<input type="text"/>
Account Number <b>MVR</b> <input type="text"/>	Signature: <input type="text"/>	

Company Stamp

**FOR BANK USE**

Remittance Amount: .....	Nostro: .....
SWIFT Charges: .....	TT Number: .....
Commission: .....	E/P Date: .....
Foreign Bank Charges: .....	<b>Transaction authorized by:</b>
TAX: .....	Signature (A): .....
Total .....	Signature (B): .....

**SWIFT FUND TRANSFER Application Form**

**PRIVACY ACKNOWLEDGEMENT**

Where Bank of Ceylon ('the Bank') collects any personal information in connection with your application, it does so in order to carry out your instructions and to comply with applicable laws. The Bank may disclose that information to the beneficiary's bank, a correspondent or any relevant government authorities.

**AGREEMENT AND AUTHORISATION**

By signing this SWIFT Fund Transfer Application you acknowledge and agree that you:

- a) Have read and understood the Bank SWIFT Fund Transfer Terms and Conditions and agree to be bound by them;
- b) Declare that all information you have provided to the Bank on this Application Form is true and correct;
- c) SWIFT Fund Transfer is to be dispatched entirely at the remitter's own risk.
- d) Authorize the Bank to debit your account nominated in the 'Payment from account' section in this document, with the total payment, commission (if any), other fees, costs and duties which are imposed by the Bank in connection with this SWIFT Fund Transfer Application;
- e) Confirm that the amount to be transmitted is as stated below.  
 Currency.....Amount.....
- f) Authorize the Bank to disclose your information to its related companies (including subsidiaries) and third parties engaged by the Bank or its related companies, in order to carry out your instructions.
- g) Applications for the same day value are subject to cut-off time related to the geographical location of the destination.
- h) Applications received after 13:00 hours will not be processed on the same day
- i) Undertaking to proceed any further information documents related to the transaction if required.

**This application must be signed in accordance with the mandate instructions on this account.**

**SIGNATURE OF APPLICANT**

Full Name of the applicant .....

Signature

Name of the Signatory .....

Date

Signature

Name of the Signatory.....

Date

Company Stamp

**FOR BANK USE**

Check List

- |   |        |
|---|--------|
| 1. Availability of authorised representative letter                     | Yes/No |
| 2. Account details of the application tallies with core banking system  | Yes/No |
| 3. Signatures & Seal of the application are tallied with the mandate    | Yes/No |
| 4. Supporting documents have been duly authenticated                    | Yes/No |
| 5. Details of the application are tallied with the supporting documents | Yes/No |

Verified by: .....

Signature of the Officer: .....