

CDD Review Guidelines

1. Personal Customers

Required information and documents

Forms:

- i. CDD review form for Personal
- ii. PEP Declaration only for PEP

Documents:

- i. Copy of work Permit- for expatriates
- ii. Copy of Passport if renewed recently and not submitted to the bank
- iii. Copy of NIC if renewed recently and not submitted to the bank – for Maldivian
- iv. Employment letter/income letter if you changed the company/income recently and not submitted to the bank

2. Non Personal Customers

Required information and documents

Forms:

- i. Non personal CDD review form for the account hold company
- ii. Personal CDD review forms of UBOs (shareholders who having 10% or more /directors/ signatories)
- iii. UBO Declaration
- iv. PEP declaration of UBOs if applicable (No need to submit if you have already submitted)

Documents:

- i. Profile sheet/s of the account holding company (obtained within 3 months) and shareholding companies having 10% or more or Certification of incumbency for foreign registered company
- ii. NIC copy/ies of UBOs if renewed recently and not submitted to the bank – for Maldivian
- iii. Passport and work permit copy/ies of UBOs if renewed recently and not submitted to the bank – for Maldivian

Note: All forms should be duly completed and signed by the relevant parties and documents should be submitted via pbo@bocmale.com.mv / pba@bocmale.com.mv / smit@bocmale.com.mv

Further clarification, you may contact the bank via 00960 3020 510/ 515/520/533/546